MINUTES OF MEETING OF PROCUREMENT COMMITTEE			
Date of Meeting:	01.01.2026	**Time:**	11:30 AM
Location:	11-A, Upper Mall Mian Meer Road, Lahore.		

Participants

1. Program Director, CMU-PCAP.
2. Program Manager, CMU,PCAP
3. Procurement & Contract Management Specialist, CMU,PCAP.

Background

The procurement committee meeting was convened by the Program Director, CMU-PCAP at 11-A, Upper Mall, Mian Meer Road, Lahore to discuss the following agenda item:

- Opening and evaluation of quotations for **Procurement of Providing & Installation of Telephone Exchange with Digital Sets**

S/N	Discussion & Decisions
01	The Procurement Committee (PC) was briefed that RFQ document was issued to the potential firms and uploaded on the website of PCAP on 15.12.2025 with the closing date of submission of quotation on or before 01.01.2026 at 11:00 AM. In response to RFQ document the following firms participated till closing date and time for **Providing & Installation of Telephone Exchange with Digital Sets:** i. M/s. Eagle Enterprise ii. M/s. Pakistan Best Services iii. M/s. SBG Enterprises All above mentioned, firms submitted their quotations which were publically, opened and readout the quoted brands/ models and prices by the Procurement Committee in the presence of the representatives of the firms who attended. The detail of quoted brands/model and prices by the firms are given as under;

Sr. No.	Name of Firm	Quoted Brand/Model	Unit Price	Qty	Quoted Price (Inclusive Taxes)
1	M/s. Eagle Enterprises	Grandstream GXP 2160	48,000	25	1,200,000
2	M/s. Pakistan Best Services	Grandstream GXP 2160	52,000	25	1,300,000
3	M/s. SBG Enterprises	Grandstream GXP 2160	55,000	25	1,375,000

S/N	Discussion & Decisions
	Afterward, the Procurement Committee evaluated the quotations as per eligibility criteria defined in the RFQ document. The detailed Evaluation Report is placed at (**Annex-A**) as per detail given below: The Procurement Committee evaluated the quotations as evaluation criteria mentioned in the RFQ document, based on the detailed evaluation, it was concluded that **M/s. Eagle Enterprise** has submitted the lowest evaluated price of **PKR. 1,200,000** (inclusive of all applicable taxes) for **Providing & Installation of Telephone Exchange with Digital Sets**. Accordingly, the procurement committee recommended the award of contract for procurement of the said IT Equipment under Coordination & Monitoring Unit, Punjab Clean Air Program (PCAP) after completing all formalities required in the RFQ document. **Decision & Recommendations for Award of Contract.** *The Procurement Committee evaluated and cleared the Quotation Evaluation with* **M/s. Eagle Enterprise** *for* **Providing & Installation of Telephone Exchange with Digital Sets** at a total cost **PKR. 1,200,000/-** (inclusive of all applicable taxes) *and recommended issuance of Notification of Awards and subsequently signing of the Contract.*

Procurement & Contract Management Specialist
CMU-PCAP

Program Manager
CMU-PCAP

Program Director
CMU-PCAP

Coordination & Monitoring Unit (CMU)
Punjab Clean Air Program
Government of the Punjab

Quotation Evaluation Report

Providing & Installation of Telephone Exchange with Digital Sets
PK-PCAP CMU-521570-GO-RFQ

Coordination & Monitoring Unit
Punjab Clean Air Program

January 01, 2026

1. BACKGROUND

The Government of Punjab has received Credit No. 7735-PK from the International Development Association (IDA) towards the cost of the Punjab Clean Air Program. PCAP is a flagship initiative by the Government of Punjab, supported by the World Bank. It aims to reduce ambient air pollution - especially PM 2.5 - by addressing emission sources in the transport, agriculture, and industrial sectors. PCAP also includes behavioral change programs, capacity building, and regulatory reforms aligned with national climate and environmental strategies

The Coordination & Monitoring Unit, Punjab Clean Air Program (PCAP) invited quotations for the **Providing & Installation of Telephone Exchange with Digital Sets.** The procurement was processed through Request for Quotations (RFQs) method in accordance with World Bank Procurement Regulations at a total estimated cost PKR. 1.50 Million.

2. INVITATION FOR QUOTATIONS

The Request for Quotations (RFQs) was uploaded on the website of PCAP and 15.12.2025 with the closing date of 01.01.2026 at 11:00 AM.

3. SUBMISSION OF QUOTATIONS

The date and time for submission of quotations was fixed for **01.01.2026** at **11:00 A.M**. The quotations from the following three (03) firms were received on the fixed date and time in response to Request for Quotation; (receipt record is attached as **Appendix-1**)

Sr#	Description of Procurement	Qty	Name of Participated Firm
1	Providing & Installation of Telephone Exchange with Digital Sets	02	i. M/s. Eagle Enterprise
			ii. M/s. Pakistan Best Services
			iii. M/s. SBG Enterprises

4. OPENING OF QUOTATIONS

Sealed quotations of above referred participating firms were opened on **01.01.2026 at 11:30 A.M** by the Procurement Committee in committee room of CMU – PCAP, 11, A, Upper Mall, Mian Meer Road, Lahore, in presence of representatives of the firms who attend. The name of firms and their quoted prices were announced and recorded as per detail given below:

Sr. No.	Name of Firm	Quoted Brand/Model	Unit Price	Qty	Quoted Price (Inclusive Taxes)
1	M/s. Eagle Enterprise	Grandstream GXP 2160	48,000	25	1,200,000
2	M/s. Pakistan Best Services	Grandstream GXP 2160	52,000	25	1,300,000
3	M/s. SBG Enterprises	Grandstream GXP 2160	55,000	25	1,375,000

5. QUOTATION EVALUATION CRITERIA

The procurement committee evaluated the quotations based on following parameters as mentioned in the RFQ documents.

i. Offers the lowest evaluated price/s.
ii. Suppliers must have at least three (03) years of experience of supply of goods.
iii. Suppliers must be registered with FBR for Income Tax and Sales Tax. Copy of valid NTN & GST certificate and Active Tax Payer Status of both Income Tax and Sales Tax.
iv. Supplier must have neither been blacklisted by PPRA nor debarred by the World Bank.

6. QUALIFICATION OF THE FIRMS.

The qualification of the firms was check as per evaluation criteria defined in the RFQ document

7. ARITHMETIC CHECK AND CORRECTIONS

The bids were checked arithmetically, and corrections have been applied where required. The details of arithmetic corrected bids have been summarized as the status of the firms is given as below.

Sr. No.	Name of Firm	Arithmetic Corrected Price (Inclusive of taxes) in PKR	Status of firm
1	M/s. Eagle Enterprise	1,200,000	The firm is selected being lowest evaluated and qualified firm
2	M/s. Pakistan Best Services	1,300,000	The firm quoted the price which was comparatively higher and ranked 2nd.
3	M/s. SBG Enterprises	1,375,000	The firm quoted the price which was comparatively higher and ranked 3rd.

8. PRICE VALIDITY

The price validity period of 45 days from the date of quotation opening was specified in the RFQ document.

9. COMPLIANCE WITH ELIGIBILITY REQUIREMENTS

The firm's compliance as per qualification criteria mentioned in the RFQ document was checked and found in line with the requirements of eligibility for the assignment.

10. COMPARATIVE STATEMENT

The comparative statement of the firms based on technical specifications and quoted prices is placed at **Appendix-2**.

11. CONCLUSIONS AND RECOMMENDATIONS.

Based on the detailed evaluation, it was concluded that **M/s. Eagle Enterprise** has submitted the lowest evaluated price of **PKR. 1,200,000/-(inclusive of all applicable taxes)** for **Providing & Installation of**

Telephone Exchange with Digital Sets. Accordingly, the procurement committee recommended for the award of the contract under CMU-Punjab Clean Air Program.

Procurement & Contract Management Specialist
CMU-PCAP

Program Manager
CMU-PCAP

Program Director
CMU-PCAP

APPENDIX-1

Receipt of Quotations for Providing & Installation of Telephone Exchange with Digital Sets	
Sr. No.	**Name of Firm**
1	M/s. Eagle Enterprise
2	M/s. Pakistan Best Services
3	M/s. SBG Enterprises

Procurement & Contract Management Specialist
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APPENDIX-2

Comparative Statement - Providing & Installation of Telephone Exchange with Digital Sets

Sr. No.	Name of Firm	Quoted Brand/Model	Unit Price	Qty	Total Price (Inclusive Taxes)
1	M/s. Eagle Enterprise	Grandstream GXP 2160	48,000	25	1,200,000
2	M/s. Pakistan Best Services	Grandstream GXP 2160	52,000	25	1,300,000
3	M/s. SBG Enterprises	Grandstream GXP 2160	55,000	25	1,375,000

Note: Based on the detailed evaluation, it is concluded that M/s. Engel Enterprises has submitted the lowest evaluated price of **Rs. 1,200,000/-** (inclusive of all applicable taxes) for **Providing & Installation of Telephone Exchange with Digital Sets**. Accordingly, the procurement committee recommended for the award of the contract to the selected firm.

Procurement & Contract Management Specialist
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